



**Faculty of Arts
Department of History
Course Outline
Fall 2022**

**HTST 203 LEC 01
The World to 1500**

Instructor: Dr. Anne Moore

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Office Hours and Location/Method: SS 604 TR 1:00 – 3:00, W 10:00 – 2:00 or by appointment through Zoom.

Class Room Location, Days and Times: AD 142 TR 09:30-10:45

Course Delivery:

The lectures will all be in-person. There will be NO RECORDING of the class. Power point slides will be made available on D2L. There will be some optional tutorials that will be conducted outside of the class on Zoom. These are not required; they are optional.

Description:

The course is a survey of world history from prehistory to 1450 CE. Students will examine the principal factors that shaped the development of world civilizations including: geography; political; social and economic developments, and intellectual, religious and cultural evolutions.

Learning Outcomes:

At the end of this course, students will be able to:

1. Identify, describe, and explain different factors in the historical development of civilizations.
2. Distinguish and compare different patterns of historical social evolution.
3. Explain and apply elements of historical thinking such as complex causality, significance of context and reconstruction.
4. Utilize the various library resources to locate credible secondary sources.
5. Analyze a primary source within its historical context.
6. Formulate coherently one's own analysis in appropriate written format.

Reading Material:

Smith, Bonnie G. Marc van de Mierop, Richard von Glahn and Kris Lane. *World in the Making: A Global History*. Volume One to 1500 with sources – HTST 203. (Oxford: Oxford University Press, 2019) *University of Calgary Custom Edition*.

A Digital or Ebook version is available, please check through the U of C Bookstore. The textbook also has a code that will grant access to additional resources, no additional charge for Ebooks and new copies and a small charge for used print books. These resources include self-assessment quizzes with explanations, flashcards and note-taking guides. Other resources will be made available on D2L at no cost to students.

Assessment:

Method	Due Date	Weight	Learning Outcome
Multi-chaptered Exams	Tues Oct 4 Thurs Oct 20 Tues Nov 22 Tues Dec 6	15% @4 = 60%	1, 2, 3
Information Literacy Assignment	Thurs Oct 6	10%	4
Primary Source Analysis	One of the following deadlines Tues Oct 18 Thurs Nov 3 Tues Nov 22 Tues Nov 29	30%	1, 2, 3, 5, 6

Grading Policies:

All exams and assignments will be given a point value that will be indicated in class and on the corresponding documents. This point value will be converted to both a percentage mark and a letter grade for the assessment. The D2L gradebook will also provide the percentage and letter grade for the course. Uncompleted assignments are graded as a zero in terms of points. Follow the protocol of the Department of History, percentages are not rounded up (i.e. 76.9 % in a B). Extra credit work is not permitted in this course. This is to ensure the fairness, equity, and respect of all students in the course.

A penalty of 25% per day (including weekends) will be deducted for late assignments.

Any questions about the evaluation of any assignment should be directed to the instructor.

Details on Methods of Assessment:

Multi-chaptered Exams

Throughout the course, there will be online exams delivered through the D2L system. These exams will be available for a 24 hour period (9:30 am – 9:30 am). The exams will be 75 minutes in length and may include multiple choice, multiple-select, matching, and true/false. The specific content is indicated on the course schedule. If students encounter difficulties, they are asked to contact the instructor by email as soon as possible.

Information Literacy Assignment

Following a presentation on the U of C Library on Tuesday September 27, 2022, students will

complete this assignment. The assignment will be accessed from D2L and then submitted in Microsoft Word format to the appropriate D2L Dropbox. The focus of the assignment is to familiarize students with the library resources and their proper formatting according to Chicago Manual of Style (17th ed) for both the bibliography and footnotes.

Primary Source Analysis

Students will select one of the sources at the end of the textbook (5.5; 8.2, 8.8, or 9.2). These sources have differing deadlines; so the choice of the source will indicate the deadline (Oct 8 for 5.5/Nov 3 for 8.2/ Nov 22 for 8.8 and Nov 29 for 9.2). In their analysis, students will consult minimally three sources: 1) a specialized encyclopedia article on the primary source/author and context for its composition; 2) a chapter from an edited book on the topic for analysis and 3) an academic journal article. Using the secondary sources and their reading of the primary source, students will then formulate a thesis-style essay on a topic arising out of the primary source. The essay will be 5-6 pages, double-spaced, Times New Roman 12pt and adhering to the Chicago Manual of Style (17th ed). The essay will be submitted to the appropriate D2L Dropbox in Word format. The analysis will be evaluated based on: (1) the bibliography and proper formatting according to Chicago Manual of Style 17th ed; (2) spelling, grammar, and organizational structure and (3) content.

Academic Integrity Statement:

The on-line exams are **NOT** open-book; they are written with the assumption that the student will draw upon their understanding and synthesis of the material presented in the textbook and in the lectures.

Learning Technologies Requirements:

The D2L site for this course is pivotal because it will be the site for exams and submission of material (see D2L.ucalgary.ca). If you are unfamiliar with D2L see the following (<https://elearn.ucalgary.ca/getting-started-with-d2l-students/>). We will use D2L as a way to keep students informed about the class and other activities; so please consult on a regular basis. The instructor will be emailing students on a routine basis; so, students should be using their **U of C provided email address**(see: <https://www.ucalgary.ca/registrar/student-centre/set-your-ucalgary-emailit-account>).

Students may access consult IT services in order to access Microsoft Word (https://ucalgary.service-now.com/it?id=it_catalog)

In addition, students in this course will need reliable access to the following technology: a computer with a supported operating system; a current and updated web browser; a webcam (built-in or external); a microphone and speaker (built-in or external or headset); current antivirus and/or firewall software enabled; broadband internet connection.

Inclusiveness, Accommodation, Privacy, and Conduct:

I am committed to creating an inclusive learning environment for all registered students. If you have conditions or circumstances that require a formal accommodation, be sure to register with Student Accessibility Services as soon as possible. Such circumstances may include disability or illness whether temporary or permanent, visible or invisible.

If you face circumstances that require an informal accommodation or adjustment, such as the need to nurse or occasionally bring a child to class or the preference to be referred to by a different name or pronoun, please contact the instructor by email or during office hours as soon as possible.

To protect the privacy of others, students may not record in any format any activity that occurs within the classroom or online. As outlined in the [University Calendar](#), permission to sound-record lectures will only be given to students registered with Student Accessibility Services.

Part of creating an inclusive learning environment involves respecting your classmates. In meeting any university's mandate of encouraging free and open inquiry, we will occasionally discuss topics about which you might be uncomfortable or have a set viewpoint. In such situations, it is essential that we understand that others have different experiences and perspectives, and that listening respectfully to and showing tolerance toward opposing viewpoints is part of the process of emerging as active, engaged citizens.

Schedule [\[Section Required\]](#)

[\[Please note any online course delivery elements here to help students to understand their schedule. Any format for the schedule is fine \(ie. this table can be deleted\) so long as it is clear and easy to follow.\]](#)

Date	Topic & Reading	Important Dates
Sept 6 -11	Chapter 1: Temples & Palaces	
Sept 12 -18	Chapter 2: Settlers & Migrants	
Sept 19-25	Chapter 3: Empire & Resistance	
Sept 26- Oct 2	Library Orientation (Sept 27 th) How to Read a Primary Source (Sept 29 th)	
Oct 3-9	Chapter 4	Exam on Chapters 1, 2, 3 Tuesday Oct 4th Information Literacy Assignment Thurs Oct 6th
Oct 10-16	Chapter 5	
Oct 17-23	Chapter 6	Primary Source Analysis #1 Tues Oct 18th Exam #2 on Chapters 4, 5 Thurs Oct 20th
Oct 31-Nov 6	Chapter 7	Primary Source Analysis # 2 Thurs Nov 3rd
Nov 7-13	Reading Week	
Nov 14-20	Chapter 8	Exam #3 on Chapters 6, 7

		Tues Nov 15th
Nov 21-27	Chapter 9	The class on Tuesday Nov 21 will be prerecorded available on D2L. The class will not meet in-person on that day. Primary Source Analysis #3 Tues Nov 22
Nov 28- Dec 4	Chapter 10	Primary Source Analysis #4 Tues Nov 29
Dec 6		Exam # on Chapters 8, 9, 10 Tues Dec 6th

There is no registrar-scheduled final exam.

**THE FOLLOWING INFORMATION APPEARS ON ALL DEPARTMENT OF
HISTORY COURSE OUTLINES**

Departmental Grading System

The following percentage-to-letter grade conversion scheme is used in all Canadian Studies, History, and Latin American Studies courses, except for HTST 200. See the university grading system in the calendar: <https://www.ucalgary.ca/pubs/calendar/current/f-1-1.html>.

Percentage	Letter Grade	Grade Point Value	Description
90-100	A+	4.00	Outstanding performance
85-89	A	4.00	Excellent performance
80-84	A-	3.70	Approaching excellent performance
77-79	B+	3.30	Exceeding good performance
73-76	B	3.00	Good performance
70-72	B-	2.70	Approaching good performance
67-69	C+	2.30	Exceeding satisfactory performance
63-66	C	2.00	Satisfactory performance
60-62	C-	1.70	Approaching satisfactory performance.
56-59	D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject
50-55	D	1.00	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.
0-49	F	0	Failure. Did not meet course requirements.

***Please Note:** Students are expected to reach the grade range to receive that letter grade (ie. to receive an A- a student will have earned an 80 or 3.7 in the course). Assume that there will be no rounding up unless a faculty member announces otherwise.*

Writing

All written assignments and written exam responses are assessed partly on writing skills. Writing skills include surface correctness (grammar, punctuation, sentence structure, etc.) and general clarity and organization. Research papers must be properly documented according to the format described in [The History Student's Handbook](#).

Academic Misconduct

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For more information, please see the University of Calgary [Student Academic Misconduct Policy](#) documents, and visit the [Academic Integrity Website](#).

Plagiarism

Plagiarism occurs when students submit or present the ideas and/or writing of others as if they were their own or when they submit their own work to two different classes. Please see [The History Student's Handbook](#) for more details, but to summarize, plagiarism may take several forms:

- Failing to cite sources properly
- Submitting borrowed, purchased, and/or ghostwritten papers
- Submitting one's own work for more than one course without the permission of the instructor(s) involved
- Extensive paraphrasing of one or a few sources, even when referenced properly, unless the essay is a critical analysis of those works

Plagiarism is a serious academic offence, and written work that appears to contain plagiarized passages will not be graded. All such work will be reported to the Faculty of Art's associate deans of students who will apply the penalties specified in [the university calendar](#).

Academic Accommodation

It is the student's responsibility to request academic accommodations according to the [Student Accommodations policy](#). Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the [Procedure for Accommodations for Students with Disabilities](#). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [Student Accessibility Services](#).

Research Ethics

Students are advised that any research with human participants – including any interviewing (even with friends and family), opinion polling, or unobtrusive observation – must have the approval of the [Conjoint Faculties Research Ethics Board](#) or the [Conjoint Health Research Ethics Board](#). In completing course requirements, students must not undertake any human subjects research without discussing their plans with the instructor, to determine if ethics approval is required. Some courses will include assignments that involve conducting research with human participants; in these cases, the instructor will have applied for and received ethics approval for the course assignment. The instructor will discuss the ethical requirements for the assignment with the students.

Instructor Intellectual Property

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Copyright Legislation

All students are required to read the University of Calgary policy on [Acceptable Use of Material Protected by Copyright](#) and requirements of [the Copyright Act](#) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under [the Non-Academic Misconduct Policy](#).

Copyright of Educational Materials

The University of Calgary has opted out of the Access Copyright Interim Tariff proposed by the Copyright Board. Therefore, instructors in all University of Calgary courses will strictly adhere to Copyright Act regulations and the educational exceptions permitted by the Act for both print and digital course material. No copyrighted material may be placed on course D2L or web sites without the prior permission of the copyright holders. In some cases, this may mean that instructors will require you to purchase a print course pack from the University of Calgary bookstore or consult books on reserve at the library. Please see the [University of Calgary copyright page](#).

Freedom of Information and Protection of Privacy

Student information will be collected in accordance with usual classroom practice. Students' assignments will be accessible only by the authorized course faculty and teaching assistants. Private information related to the individual student is treated with the utmost regard.

MEDIA RECORDING IN LEARNING ENVIRONMENTS

Media Recording for Study Purposes (Students)

Students who wish to audio record lectures for personal study purposes need to follow the guidelines outlined in [Section E.6 of the University Calendar](#). Unless the audio recording of lectures is part of a student accessibility requirement, permission must be sought by the course instructor to audio record lectures.

Media recording for lesson capture

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Recordings will be posted on D2L for student use and will normally be deleted at the end of term. Students are responsible for turning off their camera and/or microphone if they do not wish to be recorded.

Media recording for assessment of student learning

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and

will not be shared or used for any other purpose. The recording will be destroyed as specified by [retention rule 2000.01](#) “Examinations and Student Assignments”.

Media recording for self-assessment of teaching practices

The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. The recording will be destroyed as specified by [retention rule 98.0011](#) “Draft Documents & Working Materials”.

Sexual Violence Policy

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary’s sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see [the sexual and gender-based violence policy](#).

Other Useful Information

Please see the Registrar’s [Course Outline Student Support and Resources](#) page for information on:

- Wellness and Mental Health
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students’ Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk
- Campus Security 220-5333

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